



BEGBS's  
**Saraswati Institute of Pharmacy, Kurtadi**  
Ta. Kalamnuri, Dist. Hingoli. -431701

Date: 17/08/2022

**Notice**

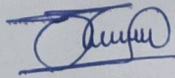
All the members of IQAC are hereby informed that the meeting is arranged in the Principal cabin dated on 18/08/2022 at 3:30 pm.

The following points will be discussed

- 1) Welcome of all IQAC Members
- 2) Framing of Vision Mission & Core values
- 3) Important role & functions were briefed to IQAC Members
- 4) Initiation of NAAC Accreditation process
- 5) Discussion on alumni association registration.
- 6) Different points raised by the committee members.

**IQAC COMMITTEE**

Sr No.	Member	Designation	E-Mail
01	Mr. Ashok Muchandi Principal, SIOPK	Chairperson	ashokmuchandi@gmail.com
02	Dr. Sachin Kshirsagar Secretary, SIOPK	Management Representative	sksagars@yahoo.co.in
03	Mr. Tanaji Surushe Associate Professor & HOD Dept of Pharmaceutical Chemistry	Faculty Member	tanajisurushe@gmail.com
04	Mr. Chetan Kadam Asst. Professor, Pharmaceutics	Faculty Member	kadamchetan52@gmail.com
05	Ms. Dipali Chavan Asst. Professor, Pharmaceutics	Faculty Member	dipalichavan1496@gmail.com
06	Mr. Nilesh Karaskar Office Superintendent	Senior Administrative officer	nileshkaraskar@gmail.com
07	Mr. Maroti Kadam BA	Local Society Member	kadam.mg.ned@gmail.com
08	Mr. Sachin Bidwai Director, Bidwai Chemicals PVT Ltd. Khupsarwadi Nanded	Industrialist	sacbidwai@gmail.com
09	Mr. Solomon Barnabas Chief Administrative Head Harbour Society, NGO	Stakeholders	solomon.cordinal@gmail.com
10	Mr. Prathmesh Kalyankar B.Pharm	Alumni Student	prathmeshkalyankardeshmukh@gmail.com
11	Ms. Chintale Ashwini Associate Professor & HOD Dept of Pharmaceutics	IQAC Coordinator	ashu6728@gmail.com

  
**Principal**  
**Saraswati Institute of Pharmacy**  
**Kurtadi, Tq. Kalamnuri Dist. Hingoli**





Date: 18/08/2022

### Minutes of Meeting

All the members of IQAC are hereby informed that the meeting was held in Principal cabin on dated 18/08/2022 at 3:30pm.

The following points were discussed in the meeting

#### 1) Welcome of All IQAC Members

IQAC established in institutions play a crucial and significant role in maintaining quality standards in teaching, learning and evaluation. The meeting is held with the aim of understanding the role & functions of IQAC, planning & executions, institutions development and imparting effective teaching, co curricular & extracurricular activities. The chairperson of the IQAC welcomed all the members of IQAC & appreciates their contribution towards the institutions & their valuable time given to the institute. Further the consent & appointment letters of individual members were maintained.

#### 2) Framing of vision mission & core values

The institute has defined vision mission statement along with core values. These vision mission & core values were discussed among the member of IQAC. The policy institute works with vision & various measures & decisions were taken to achieve the missions.

##### Vision

To be a leader in pharmacy & pharmaceutical education, research & practice with the ultimate goal of providing excellent, innovative patient care & drug development.

##### Mission

To prepare students in nurturing environment to be exemplary pharmacist & improve health worldwide through innovative pharmacy practice, scholarship & service.

##### Core Values

- Motivation
- Discovery
- Patients Health
- Tradition
- Relationship
- Achievement
- Professionalism

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**3) Important role & functions were briefed to IQAC Members**

1. IQAC in Institute is a significant administrative cell responsible for all quality matters.
2. The prime responsibility of IQAC is to initiate, plan & supervise various activities which are necessary to increase the quality education imparted in institute.
3. To develop a culture of excellence and ethics which transudes generations and to fill decay and be on top always. Setting benchmarks and arranging in-service training for teaching faculty.
4. Plan & Implement Add on courses.
5. The faculty members belong to IQAC to sit together and brainstorm to develop a protocol to improve academic standard, student progression and teaching learning and develop skill matrix for staff and students and bring that up for discussion in the next IQAC meeting.

**4) Initiation of NAAC Accreditation process**

To develop & impart quality education to students. The governing body decided to carry out NAAC Accreditation process & thus similar discussion is carried out in the meeting. It was decided to prepare tentative planning of application, visit to NAAC accredited institute for understanding documentation & necessary fulfillment of infrastructure & facilities for smooth documentation of NAAC. All the seven criteria of NAAC Process were distributed similarly it was discuss to arrange NAAC Orientation lecture from various resource person time to time.

**5) Discussion on alumni association registration.**

In addition to the academic feedback taken from students, Parents, employers, alumni interactions are equally important. The team suggested with the permission of the chair person to collect alumni feedback also registration of alumni association

**6) Different points raised by the committee members.**

Points raised by committee members such as planning NSS activities, research activities, alumni association registration, NAAC Accreditation & its importance & next schedule of meeting etc. Finally the meeting was ended with vote of thanks proposed by IQAC Incharge Ms. Chintale Ashwini.

**Principal**

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02	Dr. Sachin Kshirsagar Secretary, SIOPK	Management Representative	
03	Mr. Tanaji Surushe Associate Professor & HOD Dept. of Pharmaceutical Chemistry	Faculty Member	
04	Mr. Chetan Kadam Asst. Professor, Pharmaceutics	Faculty Member	
05	Ms. Dipali Chavan Asst. Professor, Pharmaceutics	Faculty Member	
06	Mr. Nilesh Karaskar Office Superintendent	Senior Administrative officer	
07	Mr. Maroti Kadam BA	Local Society Member	Hybrid Mode
08	Mr. Sachin Bidwai Director, Bidwai Chemicals PVT Ltd. Khupsarwadi Nanded	Industrialist	Hybrid mode
09	Mr. Solomon Barnabas Chief Administrative Head Harbour Society, NGO	Stakeholders	Hybrid Mode
10	Mr. Prathmesh Kalyankar B. Pharm	Alumni Student	Hybrid mode
11	Ms. Ashwini Chintale Associate Professor & HOD Dept. of Pharmaceutics	IQAC Coordinator	

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