



BEGBS's
Saraswati Institute of Pharmacy, Kurtadi
 Ta. Kalamnuri, Dist. Hingoli. -431701

Date: 24/04/2024

Notice

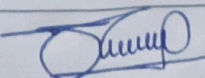
All the members of IQAC are hereby informed that the meeting is arranged in the Principal cabin dated on 25/04/2024 at 3:00 pm.

The following are important points for meeting

- 1) Review of minutes of previous
- 2) To decide incorporate extension activities under the program of NSS
- 3) To decide plan of action of NAAC SSR Preparation
- 4) To conduct internal audit by faculty
- 5) Discussion on institute fees review
- 6) Start Academic Year 2024-25 Effectively
- 7) Discussion on admission procedure for A.Y.2024-25
- 8) Implementation of certificate courses
- 9) Purchase of equipment, chemicals & other stationary
- 10) Any points raised by the committee members

IQAC COMMITTEE

Sr No.	Member	Designation	E-Mail
01	Mr.Ashok Muchandi Principal, SIOPK	Chairperson	ashokmuchandi@gmail.com
02	Dr. Sachin Kshirsagar Secretary, SIOPK	Management Representative	sksagars@yahoo.co.in
03	Mr. Tanaji Surushe Associate Professor & HOD Dept of Pharmaceutical Chemistry	Faculty Member	tanajisurushe@gmail.com
04	Mr.Chetan Kadam Asst. Professor, Pharmaceutics	Faculty Member	kadamchetan52gmail.com
05	Ms.Dipali Chavan Asst. Professor, Pharmaceutics	Faculty Member	dipalichavan1496@gmail.com
06	Mr.Nilesh Karaskar Office Superintendent	Senior Administrative officer	nileshkaraskar@gmail.com
07	Mr.Maroti Kadam BA	Local Society Member	kadam.mg.ned@gmail.com
08	Mr. Sachin Bidwai Director, Bidwai Chemicals PVT Ltd. Khupsarwadi Nanded	Industrialist	Sacbidwai@gmail.com
09	Mr. Solomon Barnabas Chief Administrative Head Harbour Society, NGO	Stakeholders	solomon.cordinal@gmail.com
10	Mr. Prathmesh Kalyankar B.Pharm	Alumni Student	prathmeshkalyankardeshmukh@gmail.com
11	Ms.Chintale Ashwini Associate Professor & HOD Dept of Pharmaceutics	IQAC Coordinator	ashu6728@gmail.com


Principal



Date: 25/04/2024

Minutes of Meeting

All the members of IQAC are hereby informed that the meeting was held in Principal cabin on dated 25/04/2024 at 3:00pm.

The following points were discussed in meeting

1) Review of minutes of previous meeting

IQAC Coordinator Ms.Chintale Ashwini welcomed all the members & detailed about minutes of previous meeting. The minutes of the previous meeting are thoroughly reviewed & discussed among the members.

2) To decide incorporate extension activities under the program of NSS

Alumni Association suggested organizing more extracurricular Activities under NSS. All Committee members decided to plan more activities in National Social Scheme Special Camp such as Awareness about Digitization, Water harvesting, SWACH BHARAT ABHIYAN etc.

3) To decide plan of action of NAAC SSR Preparation

Chairperson of IQAC suggested to prepare a plan of action for NAAC SSR on all the Individual criterions. All Criterion heads should interact with their fellow members for final preparation. The committee members recommended to the NAAC Coordinators to take the SSR preparation work.

4) To conduct internal audit by faculty

In the meeting it is decided to carry out internal audit of all departments in presence of Incharge appointed by principal. The report to be submitted within 10 days.

5) Discussion on institute fees review

In the meeting it is discussed about FRA Proposal for degree & diploma courses. There are changes in changing the fees of diploma & degree courses from academic year 2024-25.

6) Start Academic Year 2024-25 Effectively

In the meeting discussion was done regarding start of academic Year 2024-25 tentatively from 1st July 2024. All HODs are informed to distribute subject & workload for individual department. Individual staff prepare teaching plan for theory as well as practical according to their respective subject assigned.

Principal

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7) Discussion on admission procedure for A.Y.2024-25

Academic Year 2024-25 will be announced tentatively from 1 July. All the regular class & practicals with certificate courses to be implemented effectively. Admission to the new batch is supposed to start from mid of July month. The institute is considered to be for FC & SC Centre for diploma & degree courses. The student counseling committee is advised to take necessary action for students & parents counseling.

8) Implementation of certificate courses

Further in the meeting decided to conduct one certificate course per class in year. Further it is notice that Conduct certificate course in Term-I For first Year & Third year similarly for second & Final Year in Term-II.

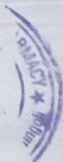
9) Purchase of equipment chemicals & other stationary

In the meeting it was discussed to purchase required chemicals, instruments, equipments & stationary as per departmental requirements.

10) Any points raised by the committee members

Points raised by committee members were discussed thoroughly & finally the meeting was ended with vote of thanks proposed by IQAC Coordinator Ms. Chintale Ashwini.

Principal
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02	Dr. Sachin Kshirsagar Secretary, SIOPK	Management Representative	
03	Mr. Tanaji Surushe Associate Professor & HOD Dept. of Pharmaceutical Chemistry	Faculty Member	
04	Mr. Chetan Kadam Asst. Professor, Pharmaceutics	Faculty Member	
05	Ms. Dipali Chavan Asst. Professor, Pharmaceutics	Faculty Member	
06	Mr. Nilesh Karaskar Office Superintendent	Senior Administrative officer	
07	Mr. Maroti Kadam BA	Local Society Member	Hybrid mode
08	Mr. Sachin Bidwai Director, Bidwai Chemicals PVT Ltd. Khupsarwadi Nanded	Industrialist	Hybrid mode
09	Mr. Solomon Barnabas Chief Administrative Head Harbour Society, NGO	Stakeholders	Hybrid mode
10	Mr. Prathmesh Kalyankar B. Pharm	Alumni Student	Hybrid mode
11	Ms. Ashwini Chintale Associate Professor & HOD Dept. of Pharmaceutics	IQAC Coordinator	

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