

BEGBS's

**Saraswati Institute of Pharmacy, Kurtadi, Hingoli****Minutes of Meeting**

Date-03/01/2022

The meeting of Governing Council was held on dated 03/01/2022 at Board room, Management office of institute at 3.00 pm.

The minutes of meeting are as follows,

**1) Review on previous meeting**

A meeting begins with review on minutes of previous meeting. All the members are satisfied the points discussed the same.

**2) Reconstitution of governing body**

The governing council has been reconstituted with following members along with designation.

- i. Dr. Balaji Madrewar, Direct & Head Toxicologist, Kusum Life Sciences, Basmat: Member- Industrialist.
- ii. Prof.Ms. Dipali Chavan- Asst. Professor: Member- Institute

**3) Recruitment of faculty**

Discussion and decision on requirement of teaching and non teaching faculty as per qualification and designation. Also review on status of university staff selection process.

**4) Updation of computer lab and internet facility**

In the meeting it was decided to update computer lab and internet facility sufficient all students and staff.

**5) Purchase of books, chemical and other stationary as per requirement**

It was decided to purchase required books, sufficient chemicals and other stationary materials. The same has been asked to take quotation and make purchase order.

**6) Audit of financial year 2020-21**

In the meeting it was decided to carry out institute audit of financial year 2020-21 within due period which may be required for PCI, FRA, University and other statutory bodies. There is also discussion on filing EPF. There is a discussion on annual expenditure and income. The student scholarship status was also reviewed.

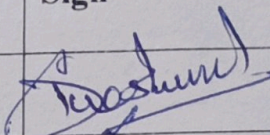
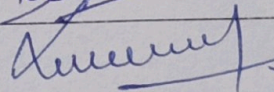
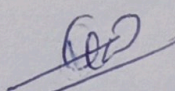
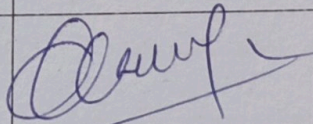
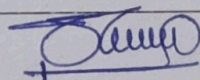
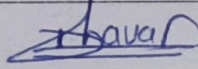
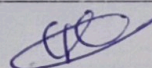
**7) Points raised by committee member**

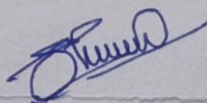
The various points raised by the committee members were discussed and resolved. Finally meeting was ended with vote of thanks proposed by Dr. Mahesh Biradi, Principal of Institute.



BEGBS's

**Saraswati Institute of Pharmacy, Kurtadi, Hingoli**

Sr No.	Name of member	Designation	Sign
1	Mr.Dinesh Deshmukh (President, BEGBS Nanded)	Chairman	
2	Dr. Sachin Kshirsagar (Secretary, BEGBS Nanded)	Vice-Chairman	
3	Dr. Balaji Madrewar (Director & Head Toxicologist, Kusum Life Sciences, Basmat.)	Member- Industrialist	
4	Dr. Mr. Sopanrao Kshirsagar (Director, Matoshree Pratishthan <i>Group of Institutions</i> Nanded)	Member-Educationist	
5	Nominee, DTE-RO Aurangabad	Member	
6	Prof. Muchandi A.A (Asst. Professor)	Member- Institute	
7	Prof.Ms. Dipali Chavan (Asst. Professor)	Member- Institute	
8	Dr. Mahesh Biradi (Principal, SIOP Kurtadi)	Member- Secretary	

  
Principal

Saraswati Institute of Pharmacy  
Kurtadi Tq.Kalamnuri Dist.Hingoli







**BEGBS's**  
**Saraswati Institute of Pharmacy, Kurtadi**  
Ta. Kalamnuri, Dist. Hingoli. -431701

**NOTICE**

**Date-03/07/2023**

Following members are informed that, the meeting of governing body council is scheduled on dated 05/07/2023 at board room, management office of institute at 3.00pm.

The agenda of meeting will be follows,

1. Review on previous meeting.
2. University staff approval
3. Renovation of building & improve infrastructure
4. Purchase of books, chemical manuals and other stationary as per requirement.
5. Regarding admission procedure 2023-24
6. Appointment of required staff
7. Construction of main entrance get and waiting shed.
8. Discussion on financial status
9. Points raised by committee members.

Sr No.	Name of member	Designation	Sign
1	Mr.Dinesh Deshmukh (President BEGBS Nanded)	Chairman	
2	Dr. Sachin Kshirsagar (Secretary BEGBS Nanded)	Vice-Chairman	
3	Dr Balaji Madrewar (Direct & Head Toxicologist, Kusum Life Sciences, Basmat.)	Member- Industrialist	-
4	Mr. Sopanrao Kshirsagar (Director, Matoshree Pratishthan Nanded) <i>Group of institutions</i>	Member- Educationist	
5	Nominee DTE-RO Aurangabad	Member	-
6	Mr. Tanaji Surushe (Asso. Professor)	Member	
7	Ms. Dipali Chavan (Asst. Professor)	Member- Institute	
8	Mr. Muchandi A.A (Principal, SIOP Kurtadi)	Member Secretary	



**Principal**

**Saraswati Institute of Pharmacy**  
Kurtadi, Tq. Kalamnuri Dist. Hingoli





BEGBS's  
**Saraswati Institute of Pharmacy, Kurtadi**  
Ta. Kalamnuri, Dist. Hingoli. -431701

**Minutes of Meeting**

**Date-05/07/2023**

The meeting of governing body council was held on dated 05/07/2023 at board room management office of institute at 3.00pm.

The following points were discussed in it.

**1. Review on previous meeting**

A meeting begins with welcome of members by principal & review on minutes of previous meeting.

**2. University Staff approval**

In the meeting progress of university staff approval process was discussed and decided to complete process as early as possible

**3. Renovation of building and improve infrastructure**

Coloring and necessary construction of building to be carried out meanwhile required physical facilities such as notice board, reading table, Book rack, to be purchased and same discussion has been carried out.

**4. Purchase of books, chemical, manuals and other stationary as per requirement**

It was decided to purchase required numbers of books, manuals, chemicals and other stationary for diploma and degree and tentative cost was discussed. Refilling of fire extinguisher to be done.

**5. Regarding admission procedure 2023-24**

In the meeting detail discussion was carried out regarding capacity, seat matrix and smooth conduct of admission procedure for academic year 2023-24 there is also review on FC/SC committee working

**6. Appointment of required staff**

Decided to appoint required faculty for degree and diploma course as per subject requirement

**7. Construction of main entrance get and waiting shed**

Decided to construct entrance get and also student waiting shed at the highway

**8. Discussion on financial status**

In the meeting detail review and discussion on current year fees collection, last year balance, pending scholarship and proposed budget was carried out.

**9. Financial Support to faculties**

In the meeting it was decided to assist faculties for financial support in sports, publications, research work, conferences, workshops etc to enhance their outputs. The same has been approved in the meeting.

**10. Implementation of e-governance**

In the meeting to enhance the efficiency and accountability of various departmental works, it was decided to adapt and update e-governance operation at account, administrative, exam department etc. All the members agreed to purchase related digital tools.



  
**Principal**  
Saraswati Inst. of Pharmacy,  
Kurtadi, Hingoli





**BEGBS's**  
**Saraswati Institute of Pharmacy, Kurtadi**  
**Ta. Kalamnuri, Dist. Hingoli.-431701**

**10. Points raised by committee members**

The various point raised by the committee member were discussed and resolved. Finally meeting was ended with vote of thanks proposed by Ashok Muchandi, Principal of Institute.

Sr No.	Name of member	Designation	Sign
1	Mr. Dinesh Deshmukh (President BEGBS Nanded)	Chairman	
2	Dr. Sachin Kshirsagar (Secretary BEGBS Nanded)	Vice-Chairman	
3	Dr Balaji Madrewar (Direct & Head Toxicologist, Kusum Life Sciences, Basmat.)	Member- Industrialist	-
4	Dr. Mr. Sopanrao Kshirsagar (Director, Matoshree Pratishthan Nanded) <i>Group of institutions</i>	Member-Educationist	
5	Nominee DTE-RO Aurangabad	Member	-
6	Mr. Tanaji Surushe (Asso. Professor)	Member	
7	Ms. Dipali Chavan (Asst. Professor)	Member- Institute	
8	Mr. Muchandi A.A (Principal, SIOP Kurtadi)	Member Secretary	



**Principal**  
**Saraswati Institute of Pharmacy**  
**Kurtadi, Tq. Kalamnuri Dist. Hingoli**





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**NOTICE**

**Date-29/06/2024**

All the members of governing body are informed that, the meeting of governing body council is scheduled on dated 01/07/2024 at administrative block of Institute at 3.00pm. All of you kindly attend the same.

The agenda of meeting will be as follows,

1. Review on previous meeting.
2. Renovation of building construction
3. Purchase of books, chemical manuals and other stationary as per requirement.
4. Regarding admission procedure 2024-25
5. NAAC Accreditation
6. Budget allocation and fund distribution
7. Implementation of e-governance
8. Students & faculty supporting measures
9. Points raised by committee members.

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1	Mr. Dinesh Deshmukh (President BEGBS Nanded)	Chairman	
2	Dr. Sachin Kshirsagar (Secretary BEGBS Nanded)	Vice-Chairman	
3	Mr. Sachin Bidwai Director, Bidwai Chemicals PVT Ltd. Khupsarwadi Nanded	Member- Industrialist	
4	Mr. Sopanrao Kshirsagar (Ex-Director, Matoshree Pratishthan Nanded)	Member-Educationist	
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6	Mr. Tanaji Surushe (Asso. Professor, SIOP Kurtadi)	Member	
7	Ms. Dipali Chavan (Asst. Professor, SIOP Kurtadi)	Member	
8	Mr. Muchandi A.A (Principal, SIOP Kurtadi)	Member Secretary	

**IQAC Coordinator**  
 Saraswati Institute Of Pharmacy  
 Kurtadi Dist.Hingoli



29.6.24  
**Principal**  
 Saraswati Institute of Pharmacy  
 Kurtadi, Tq. Kalamnuri Dist. Hingoli

**Principal**  
 Saraswati Institute of Pharmacy  
 Kurtadi, Tq. Kalamnuri Dist. Hingoli





**Minutes of Meeting**

**Date- 01 / 07 /2024**

The meeting of governing body council was held on dated 01/07 /2024 at administrative block of Institute at 3.00pm.

The following points were discussed in it.

**1. Review on previous meeting**

A meeting begins with welcome of members by principal & review on minutes of previous meeting.

**2. Renovation of building construction**

Coloring and necessary construction of building to be carried out meanwhile required physical facilities such as notice board, reading table, Book rack, to be purchased and same discussion has been carried out.

**3. Purchase of books, chemical, manuals and other stationary as per requirement**

It was decided to purchase required numbers of books, manuals, chemicals and other stationary for diploma and degree and tentative cost was discussed.

**4. Regarding admission procedure 2024-25**

In the meeting detail discussion was carried out regarding capacity, seat matrix\* and smooth conduct of registration procedure for academic year 2024-25 there is also review on FC/SC committee working

**5. NAAC Accreditation**

The IIQA is already submitted on 21<sup>st</sup> June. Further in the meeting the detailed discussion was carried out on the tentative date for submission of SSR and DVV clarification and further carry out the NAAC accreditation inspection within due period. The Principal and IQAC coordinator all informed for highest grade of inspection.

**6. Budget allocation and fund distribution**

In the meeting detail review and discussion on current year fees collection, last year balance, pending scholarship and proposed budget was carried out. Further discussion on FRA approved fees for academic year 2024-25.

**7. Implementation of e-governance**

In the meeting to increase the efficiency and accountability of various departmental works, it was decided to adapt and update e-governance operation at account, library administrative, exam department etc. All the members agreed to purchase related digital tools.

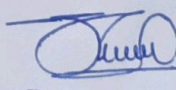
**8. Students & faculty supporting measures**

In the meeting decided to grand the incentives for ICT and EDDSA sports for encouragement of students to participate in sports. It is also decided to conduct and take initiatives for students and faculty welfare activities. It is decided to provide publication charges/registration of TA charges of conferences/ seminars/ workshops etc. for faculties those who are attending same.

**9. Discussion on Conservation of energy ,Water and green Campus Initiatives**

In the meeting take review about Solar enegy, LED Bulbs and water Conservation Measures. Also decided take initiatives for students and faculty for use Properly.

  
**IQAC Coordinator**  
Saraswati Institute Of Pharmacy  
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**Principal**  
Saraswati Institute of Pharmacy  
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